

VEBA Vendors – March 2026

Sponsorship Terms & Conditions

To ensure high-quality experience for our attendees and fair representation for our partners, all sponsors agree to the following standards for the **2026 VEBA Annual Meeting**.

1. Logo & Branding Requirements

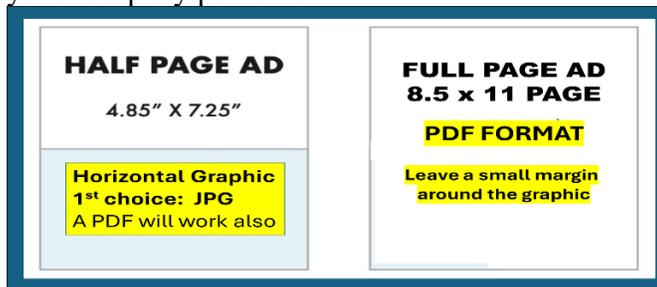
To ensure your logo looks professional on large-scale signage:

- **Format:** Please provide your logo in a **vector format** (PDF).
- **Web/Digital:** Transparent .PNG or .JPG (minimum 300 DPI) is required for website use.
- **Deadline:** Logos must be received by Monday, March 2, 2026. If logos are not received by this date, your company name will be printed in a standard font instead.

2. Member Folder Inserts (Flyers)

To ensure folders are uniform and easy for members to carry:

- **Gold Tiers:** One (1) Full-Page flyer (standard 8.5" x 11").
- **Silver & Bronze Tiers:** One (1) Half-Page flyer (8.5" x 5.5").
- **Logistics:** The full page can be a PDF. The half-page ad can be a .jpg or PDF. Note that the half-page ad should be horizontal. Since two are going to be on one page. Please email this information to Jody Elson – jodypelson@gmail.com
- **Content:** Flyers should be professional in nature and pertain to the services/products your company provides.



3. Exhibitor Table & Placement

- **Space Provided:** Each table includes one (1) 6-foot skirted table and two chairs.
- **Placement:** Table locations are assigned by VEBA staff. **Gold and Silver** sponsors receive "Premium Placement" in high-traffic areas (near food/beverage stations). **Bronze** sponsors are assigned to the remaining designated exhibitor spots.
- **Setup/Teardown:** Setup begins Sunday, March 22, 2026, at 2:00 pm. All materials must be removed by Wednesday, March 25, 2026, at 12:00 noon.

4. Meals & Registration

- **Registration:** Sponsorship levels that include "Vendor Registration" cover the registration fee for the primary representative.
- **Tickets:** Meal tickets (Breakfast/Lunch) are specific to the quantities listed in your chosen package. Additional tickets may be purchased separately via the registration portal. When meal tickets are picked the registration portal will deduct the amount from your total.
- **Silver Discount:** Silver sponsors receive a 50% discount for one (1) registration. When the Silver Level is selected the registration portal will deduct the amount from your total. A separate invoice will be email to the contact on the registration form.

• 5. Cancellation & Payment

- **Payment:** All sponsorship invoices must be paid in full by Monday, March 2, 2026, to secure your selected "Signature Event" and signage placement.
- **Cancellations:** Cancellations are non-refundable as funds will have already been committed to venue catering and signage production.

Any questions please contact: Jody Elson, VEBA Vendor Coordinator, at jodypelson@gmail.com or Cell# 540-533-2061